



**Center for International
Qualifications in
Human Resources**

LHRC Lead HR Consultancy™

Questions & Answers

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What will I learn from this training?

Learn the essential information to develop an HR consultancy for any business. By completing this training, you will obtain practical skills and competencies, including:

- Designing and implementing HR processes customized to diverse business needs
- Conducting HR assessments and business diagnostics
- Creating and utilizing essential HR forms and documentation
- Developing tools for performance appraisal and measurement
- Formulating interview questions and analyzing candidate responses
- Applying key performance indicators for the main business departments
- Understanding business rules, regulations, and best practices in HR consultancy

These outcomes are designed to help you build a firm foundation for providing effective HR consultancy services.

Is there any required attendance?

No, it is completely online, and you can do it at your own pace. All you need is a laptop and an internet connection.

Will I get any material?

- A soft book of around 200+ pages that includes:
- Training tools and materials
- Business assessment tools
- Samples
- Essential HR forms
- Rules and regulations
- Essential processes
- Performance appraisal
- Interview questions and answers with analysis
- Key performance indicators for the main departments (All are measurable).

What is the duration for training completion?

18 hours at your own pace, including a 1-hour coaching session. Your account is active for 3 months to complete your training.

Will I get a certificate?

Yes. You'll get a completion certificate and a gold membership.

Can I split the payment?

Yes. You can split your payment into 2 payments unless a discount is applied.

Will CIQHR find work for me?

No, but your profile is promoted on the CIQHR website.

How will businesses know that I completed a consultancy workshop?

- CIQHR will add your name and photo to its website.
- You can list the training on your business profile, CV, or social media (see terms).

Will I get a diploma, degree, license, or be certified?

No, this training is to advance HR knowledge and learn how to develop HR departments or consultancy tools.

Completing this training does not certify you, your organization, or your HR practices.

Participants will receive a Certificate of Completion verifying completion of a CPD-accredited program. This certificate verifies only completion of training and does not provide professional certification, licensing, or permission to use CIQHR branding, nor does it allow participants to claim any professional certification or designation.

Access to CIQHR tools and materials is for training purposes only. Using these resources does not certify you to offer HR services or assessments independently, nor does it serve as professional certification.

How can I get a discount?

Members get discounts if they are affiliated or have applied for the free HR membership program.

What if I am based in a different country where the material and training experience are not relevant?

The material and training are developed for different countries, with content focused on your region.

Contact us before registering.

What languages are currently supported in this training?

English

Can I register now and start later?

Yes, you can register now and start later.

Do you provide a cash-back guarantee?

Yes. If you are not satisfied, you can request a refund within 2 days, unless you accessed, downloaded, or received the material by email.

Is the material enough to provide HR consultancy?

The material provides core information on HR training, development, and consultancy, with a soft training toolkit totaling over 200 pages.

What is the best way to get in touch with a representative in my country?

Contact us at info@ciqhr.com. We usually reply within 24 working hours.

“The Lead HR Consultancy (LHRC) program is an independent professional training program designed for educational and professional development purposes.”

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