



Center for International Qualifications in Human Resources

Lead Human Resources Consultancy Q&A

What will I learn from this training?

You will learn most of the required information you might need to develop a Human Resources consultancy service for any business.

What if I needed something that I did not learn?

CIQHR Canada will provide you with the required online support for 1 year after the training.

Is there any required attendance?

No, it is completely online and at your own pace.

Will I get any material?

A book of around 120 pages that includes:

- a- Training tools and material
- b- Sample job descriptions
- c- Essential HR forms
- d- Rules and regulations (Arabic also included)
- e- Essential processes
- f- Main reports
- g- Performance appraisal
- h- Interview questions and answers with analysis
- i- Key performance indicators for the main departments (All are measurable).

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What is the duration for course completion? Can I choose based on my own time?

10 hours on your own and 2 sessions 1 hour each with a trainer. Yes, by coordinating with your trainer first.

Will I get a certificate?

We will provide the supportive documents for the workshop or training completion. Furthermore, you will receive a Gold membership and partnership confirmation.

Can I split the payment?

Yes, if the amount is larger than 1200 USD. You can split the payment into a maximum of 2 payments unless a discount is applied.

Will CIQHR find work for me?

No, CIQHR might or might not recommend you as a consultant within the territory you live in. If the business accepts your profile, CIQHR will support you accordingly, but will not guarantee or promise any job, project, or even position.

How businesses will know that I completed a consultancy workshop?

- a- CIQHR will add your name to the trusted attendees.
- b- CIQHR will add you to its website including your name and photo.
- c- You can add it to your business profile, CV, and social media.

Will I get a diploma or a degree?

No, this is a pure HR experience based on real-life experience, made for HRs to be able to develop HR departments, other businesses and increase their work opportunities by being able to work as free HR consultants having all the required material, experience, and supportive documents.

How can I get a discount?

All members can have discounts if they are already affiliated or applied for our free HR membership program.

What if I am based in a different country where the material and training experience are not relevant?

The material and training are developed to serve different countries where the material will be focused on the region you will be living in. If we are not serving your country, we will inform users accordingly before the registration confirmation. In this case please contact us before you register.

What languages are currently supported in this training?

English and Arabic

Can I register now and start later?

Yes, you can.

I am based in Dubai and my HR colleague is in Lebanon can we still benefit from this training?

Yes, the training serves all Arab countries and have Arabic material that is focused on the given region.

Do you provide a cash-back guarantee?

Yes, this training is a cash-back guarantee within the first 2 days, unless you downloaded the main material from your first training session. Or the user accessed the training core information.

Is the material enough to provide HR consultancy?

The material provides the core information related to HR training, HR development, and HR consultancy with a soft training material made up of 120 pages.

What is the best way to get in touch with a representative in my country?

Email us to info@ciqhr.com and we usually get back to you with further information within 24 working hours.